

PROFESSIONAL LEADERSHIP

Certified Management Training

Management staff play a major role in your company's success. They are responsible for the professional development of each member of staff, are meant to set a good example and help to shape the company's corporate culture by their own managerial conduct.

The PROAKTIV® Package for lasting results

With the PROAKTIV® training concept you benefit from world-class knowhow and learn how to lead with a professional and conscious leadership style. The training programme increases your skills as a manager considerably and allows you to deal confidently with all kinds of managerial situations and conversations.

On six consecutive days of training, **two of them taking place virtually**, we will jointly develop and practice the success factors leading to a goal- and motivation-oriented leadership style.

We provide active training in communication and behavioural skills, based on learning through individual experience.

Practical exercises ensure that new ideas are put into immediate effect. Intensive practical periods in between the days of training provide you with ample opportunity to apply the newly acquired skills and to internalize new behaviour.

Topics

On-site training → 6 x 1 days

- Exploring the foundation of professional leadership
- Analysing your personal strengths
- Virtual team management
- Conducting job interviews
- Mastering difficult situations with employees and peers
- Styles of management and leadership transparency
- Formulating qualitative goals
- Management by objectives (MBO) / Objectives and Key Results (OKR)
- Set, track and achieve ambitious goals
- Delegating tasks in a motivating way
- Praise and recognition
- Conducting critical talks in a constructive manner
- Annual appraisal as progress review
- Conducting group discussions professionally
- Role model function as a manager
- Conducting return-to-work interviews
- Conducting conflict resolution meetings
- Communicating decisions
- Management and motivational tools
- The manager in the role of a coach
- Basic principles of self-management and time management
- Structure of organisations
- Basic principles of project management

Preparation

Four weeks before the training course, participants receive a practical analysis. By answering specific questions about their current professional situation as well as their goals and expectations towards the training, both, the participants and the trainer are prepared for the training course. This ensures that the training time is used most effectively.

Target Group

This training is aimed at next generation and experienced managers in the company who want to benefit from proven and practice-oriented people management skills, for example team, department and division managers as well as employees who have moved from peer-to-peer manager roles.

Group size: 10 - 12 participants

Your Investment

3.580,- Euro net (plus VAT)

Included are

- Conference package (coffee break, lunch etc)
 - Individual pre-course preparation and onboarding
 - 6 intensive training sessions
 - 100% practical, interactive and based on your priorities
 - Match making with your accountability partner
 - Unlimited access to PROAKTIV's mobile app
 - Lifelong benefit from world-class and hands-on tools for your conscious leadership
 - Official certification
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Register now

PROAKTIV Akademie

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The General Terms and Conditions of the PROAKTIV® Akademie apply. Under reservation of the right to make changes for organisational reasons.